

## **MINUTES**

A meeting of the Alabama Real Estate Commission was held November 17, 2022 at the offices of the Alabama Real Estate Commission, 1201 Carmichael Way, Montgomery, Alabama. This meeting was also available by video teleconference (VTC).

The meeting, having been duly noticed according to the Alabama Open Meetings Act, was called to order by Commission Chairman Emmette Barran at 9:00 a.m.

Chairman Barran called the roll, and the following Commissioners indicated their presence with a spoken "present": Vice Chairman Terri May; Commissioners Jimmie Ann Campbell, Betsy Echols, Joyce Harris, Randy McKinney, Susan Smith and Cerita Tucker Smith. Commissioner Jim Dye was absent with notice. A quorum was declared.

Commission staff members in attendance or participating via VTC for all or part of the meeting were Executive Director Vaughn Poe; Assistant Executive Director Teresa Hoffman; General Counsel Starla Leverette; Assistant General Counsel Zack Burr; Investigators David Erfman, K. C. Baldwin, Rickey Fennie and Marshall Simons; Communications and Public Relations Director Vernita Oliver-Lane; Communications and Public Relations Specialist Senior Lori Moneyham; State Professional Trainee Jess Sparks; Communications and Public Relations Intern Taylor Hooks; Education Director Ryan Adair; Education Specialists David Bowen, Julie Norris and Pam Oates; Education Assistant Nancy Williamson; Accounting and Personnel Director Molli Jones; Senior Accountant Pam Garner; Auditors Vickie Shackelford, Denise Blevins and Anthony Brown; Information Technology Director Brett Scott; Information Technology Systems Specialist Steven Brown; Licensing Director Anthony Griffin; Licensing Assistants Edward Arrington, Shy'kierra Knight and Price Sparks; and Executive Assistant Barbi Lee. The Hearing Officer was Jim Hampton.

Members of the public also attended via video teleconference.

Commissioner Barran recognized and welcomed real estate broker students from Commissioner Smith's class from the Auburn area. There were also students observing online.

Chairman Barran asked for a motion to approve the minutes from the October 13, 2022, 2022 Commission meeting. Commissioner Campbell made a motion to approve the minutes from the October 13, 2022 meeting. Commissioner Harris seconded the motion and it passed unanimously 8-0.

## **PUBLIC HEARING**

At 9:05 a.m. Chairman Barran called for the Public Hearing for Rule Amendments 790-X-1-.06 Prelicense and Post License School Approval and Requirements and 790-X-1-.12 Continuing Education Course Approval and Requirements. Chairman Barran called for anyone who would like to speak on the proposed rule changes. There was no response from anyone in person or

through VTC. The deadline for written comments is December 15, 2022. The final rule will be presented for adoption at the January 19, 2023 Commission meeting.

## **EXECUTIVE DIRECTOR'S REPORT**

Director Poe recognized Education Specialist Dr. David Bowen who will be retiring January 1, 2023. He expressed his appreciation for Dr. Bowen's 18-plus years of service to the Commission. Dr. Bowen expressed his appreciation to Executive Director Poe, Assistant Executive Director Teresa Hoffman, Commissioners and his colleagues for the opportunity to be recognized. He stated he was ending his time with gratitude of things past, but also going forward in anticipation of what the future holds.

Director Poe presented the October 2022 financial reports and gave Commissioners an update on revenues and expenditures in the operating and recovery fund accounts. Revenues and expenditures are on track as projected for the year. There have been no recovery fund payouts for the past 30 days. The Commission has paid \$631,570.22 to other state agencies for services during fiscal year 2022. Final totals for fiscal 2022 will be presented in January. The Commission has paid \$70,169.38 to other state agencies the first month of fiscal year 2023.

Director Poe reported the Commission has issued 41,051 total licenses. There are 4,254 licensed companies and branches. During October there were 1,085 licenses issued: 196 Temporary, 685 Original Salesperson; and 204 Broker. The average rate of growth for October was 13.34 new license applications per day, or roughly 400 per month. Presently there are 12,107 inactive licenses. Currently, there are 35,588 unique individuals licensed.

The Accounting Division reported that 31 desk audits and three assistance visits were completed since the October 2022 Commission meeting. These assistance visits are still aiding our new and established companies with operating in accordance with established license law.

Director Poe reported the Legal Division had 9,500 total phone calls and web inquiries for fiscal year 2022. The majority of calls come from licensees calling to complain about other licensees.

The Education Division reported there are 796 total education licensees. There were no education audits during October as Education staff were assisting licensees with license renewals and continuing education problems.

Director Poe announced that the Real Estate Brokers Licensure Restructure Task Force met on Monday, November 14 and it was a great, engaging meeting. The course of thought has changed and will be more involved than first anticipated. The focus has shifted to qualifying brokers and, more importantly, taking an approach that is similar to the requirements of Education Instructors. It is imperative that individuals who want to be a qualified broker understand the duty and responsibility of that position. Members of the task force want to revisit branches, including the capabilities of branches and who can be in charge of those branches.

Director Poe explained that the last Coffee With the Commission of the year was held on November 16 and included a recap of 2022 with Director Poe, Assistance Executive Director Teresa Hoffman and General Counsel Starla Leverette.

Director Poe reminded Commissioners that the Association of Real Estate License Law Officials (ARELLO®) has upcoming events and to register as needed.

## **COMMISSIONER DISCUSSION**

### **1. Approve 2023 Meeting Dates**

Chairman Barran discussed the meeting dates for 2023 and advised that the July 2023 meeting would be canceled due to Commissioners' personal travel plans and the resulting problem of being able to have a quorum for July, as has occurred in years past. Upon discussion of the 2023 meeting dates for the Alabama Real Estate Commission, Vice Chairman May made a motion to approve the dates as presented. Commissioner McKinney seconded the motion, and it passed unanimously 8-0.

The 2023 meeting dates are as follows: January 19, February 16, March 23, April 20, May 25, June 22, August 17, September 14, October 26 and November 30.

### **2. Education Schools Pass Rates**

Education Director Ryan Adair followed up with Vice Chairman May's request to discuss why the pass rates are so low and what can the Commission do to assist with improvements going forward. Mr. Adair discussed a previous time in 2014 when pass rates were low. Changes were implemented; pass rates improved tremendously and continued to do so through 2019 until COVID-19. During that time students were given extensions for taking the exam due to limited access to exam sites and the fear of acquiring COVID in those locations. Students still waited until the very last month to take the exam and the pass rates began to decline. He noted there were no changes to the license exam during this time, but the performance declined.

Mr. Adair explained that during the month of October 2022, there were 22 schools that had first-time pass rates below 50 percent compared to 11 schools three years earlier. Important factors to consider include how individual schools are performing and the actual number of students taking the exam from a specific school ( e.g., a school with three students who take the exam and all fail versus a school with 25 students and all fail).

Mr. Adair provided Commissioners with a proposal that would allow the education staff to keep a constant watch on these schools and their pass rates and take action when needed. In January 2023, notification will be sent to all licensed schools informing them the Commission will be watching the pass rates of students. After six months, in July 2023, all licensed schools with pass rates below 50 percent will be identified and contacted to discuss suggestions for improvement. Six months later, January 2024, pass rates will be rechecked and schools will be

cleared or provided a warning of a mandatory training and formal complaint. Six months later, July 2024, pass rates will be rechecked and schools will be cleared or a formal complaint will be filed based on Administrative Rule 790-X-1-.17(1)(h).

Mr. Adair explained this process will take place every six months; therefore, a school could improve its pass rates but immediately be warned again if the pass rate is not maintained.

Vice Chairman May expressed her appreciation to Mr. Adair and the education staff for providing the information. She asked if the schools are monitoring their own results. Mr. Adair explained all schools have access to a login with the exam providers to view results at any time and not rely on the Commission's monthly results on the website. Schools and instructors are also provided the pass rate information when a school or course is audited by the education staff.

Commissioner Echols asked if a course survey is available to students upon completion of that course. Mr. Adair stated a course evaluation is available for 30 days upon completion of a course.

Commissioner Campbell suggested, when the low scores are first noted, the instructor at the school submit a written plan of action addressing the points of concern and return it to the Commission in a timely manner.

Education Specialist Pam Oates explained that during the past year there were 43 schools under the pass rate of 50 percent. Of those schools, there were 24 with less than 10 students who took the exam. She also pointed out there are a very large number of schools doing a very good job.

Mr. Adair reminded Commissioners the exam provider will be changing at the first of 2023 and that it could have a negative effect on pass rates.

Chairman Barran expressed his appreciation to Mr. Adair and the education staff for the information provided.

## **ACRE UPDATE FROM EXECUTIVE DIRECTOR GRAYSON GLAZE**

Chairman Barran recognized and welcomed Grayson Glaze, Executive Director of the Alabama Center for Real Estate (ACRE). Mr. Glaze expressed his appreciation to Chairman Barran and the Commission for the opportunity to give an update to Commissioners relating to the successes of ACRE.

Mr. Glaze discussed ACRE's vision, mission, guiding principles, economic development, teaching and education opportunities, annual forums, podcasts, ACREcom, research, workforce development, and their Career Opportunities in Real Estate (CORE) program. After the first year of CORE, student reach has been from 39 states and 262 schools, 223 credentials earned, 82

percent completion rate and 92 percent satisfaction rate. He also provided an extensive review of ACRE's events, achievements and future plans.

Mr. Glaze expressed his appreciation to the Commission for its continued support and partnership.

Chairman Barran thanked Mr. Glaze for the informative update and the great work that he and ACRE are doing for the real estate industry.

#### **HEARINGS – 9:30 Docket**

##### **Alabama Real Estate Commission VS. Jonathan A. Owen, Formal Complaint No. 3611**

This hearing was continued until January 19, 2023

##### **James W. Voltz, III, Hardship Request for Home Operation, Investigative File I-22-316**

Upon discussion of the evidence and testimony presented in the matter regarding Mr. Voltz's hardship request for home operation, Vice Chairman May made a motion to approve his request. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

##### **Justin Baker, Application for Determination of Licensing Eligibility, Investigative File I-22-245**

Mr. Baker's hearing was continued without date.

##### **Alabama Real Estate Commission VS. James David Loftin Jr., Formal Complaint No. 3621**

James David Loftin Jr., Salesperson, Dothan, Alabama was charged with violating *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to find Mr. Loftin not guilty. Commissioner Smith seconded the motion and it passed unanimously 8-0.

##### **Melody Byrd, Application for Real Estate Salesperson Temporary License, Investigative File I-23-003**

Upon discussion of the evidence and testimony presented in the matter regarding Ms. Byrd's application for a real estate salesperson temporary license, Commissioner Smith made a motion to approve her application. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

##### **Alabama Real Estate Commission VS. Rebekah Conklin Gregory, Formal Complaint No. 3634**

Assistant General Counsel Zack Burr advised Commissioners that Rebekah Conklin Gregory submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Rebekah Conklin Gregory, Salesperson, Trussville, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to accept Ms. Gregory's guilty plea. Commissioner Echols seconded the motion and it passed unanimously 8-0. Vice Chairman May made a motion to fine her \$250. Commissioner Tucker Smith seconded the motion and it passed unanimously 8-0.

**Kia'Wunda Strickland, Application for Real Estate Salesperson Temporary License, Investigative File I-22-320**

Upon discussion of the evidence and testimony presented in the matter regarding Ms. Strickland's application for a real estate salesperson temporary license, Commissioner Smith made a motion to approve her application. Commissioner McKinney seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Elizabeth Jean (Liz) Day, Formal Complaint No. 3632**

This hearing was continued until January 19, 2023

**Whitney Stanford, Application for Real Estate Salesperson Temporary License, Investigative File I-22-287**

Upon discussion of the evidence and testimony presented in the matter regarding Ms. Stanford's application for a real estate salesperson temporary license, Commissioner Tucker Smith made a motion to approve her application. Commissioner McKinney seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Tracey Moore, Formal Complaint No. 3630**

Assistant General Counsel Zack Burr advised Commissioners that Tracey Moore submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Tracey Moore, Salesperson, Decatur, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Commissioner Tucker Smith made a motion to accept Ms. Moore's guilty plea. Commissioner Echols seconded the motion and it passed unanimously 8-0. Commissioner Echols made a motion to fine her \$250. Commissioner Harris seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Lauren Michelle Gibbs-English, Formal Complaint No. 3624**

General Counsel Starla Leverette advised Commissioners that Lauren Michelle Gibbs-English submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Lauren Michelle Gibbs-English, Inactive Temporary Salesperson, Alabaster, Alabama was charged with violating *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to accept Ms. Gibbs-English guilty plea. Commissioner Smith seconded the motion and it passed unanimously 8-0. Vice Chairman May made a motion to fine her \$250. Commissioner Tucker Smith seconded the motion and it passed unanimously 8-0.

**Lynn Jensen Olguin, Hardship Request for Extension to Apply for Salesperson License, Licensing File LC2023-002**

Ms. Olguin was not present for the hearing; however, she was in the Commission's office on Wednesday, November 16, and provided a written statement explaining her hardship request. General Counsel Starla Leverette presented the case as a Not Appearing agenda item.

Upon discussion of the evidence and testimony presented in the matter regarding Ms. Olguin's hardship request for an extension to apply for a salesperson license, Commissioner Smith made a motion to deny her request. Commissioner Campbell seconded the motion and it passed 7-1 with Commissioner Harris voting against the motion.

At 11:36 a.m. Hearing Officer Jim Hampton advised Chairman Barran that the 9:30 a.m. docket was concluded. Considering that the 9:30 a.m. docket was complete, Chairman Barran asked for a motion to stay in open session or go into executive session for approximately 35 minutes to deliberate these cases in accordance with the Alabama Open Meetings Act, *Code of Alabama* 36-25A-7(a)(9). Vice Chairman May made a motion that Commissioners go into executive session in accordance with the Alabama Open Meetings Act, *Code of Alabama* 36-25A-7(a)(9) for approximately 35 minutes. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

At 12:19 p.m. Commissioners returned with all Commissioners named during the initial 9:00 a.m. roll call present. Chairman Barran asked for a motion to return to open session. Vice Chairman May made a motion to return to open session. Commissioner Tucker Smith seconded the motion and it passed unanimously 8-0.

**HEARINGS – 10:30 Docket**

**Kasey M. Miller, Application for Determination of Licensing Eligibility, Investigative File I-22-314**

This hearing was continued until January 19, 2023.

**Alabama Real Estate Commission VS. Mark Porter McGinnis, Formal Complaint No. 3629**

General Counsel Starla Leverette advised Commissioners that Mr. McGinnis submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Mark Porter McGinnis, Salesperson, Cullman, Alabama was charged with violating *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Commissioner Smith made a motion to accept Mr. McGinnis's guilty plea. Commissioner Campbell seconded the motion and it passed unanimously 8-0. Commissioner Tucker Smith made a motion to fine him \$100. Commissioner Echols seconded the motion and it passed 6-2 with Vice Chairman May and Commissioner McKinney voting against the motion.

**Joseph Tyrel Millington, Application for Real Estate Salesperson Reciprocal License, Investigative File I-22-285**

Upon discussion of the evidence and testimony presented in the matter regarding Mr. Millington's application for real estate salesperson reciprocal license, Commissioner Smith made a motion to approve his application. Commissioner Harris seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Eung Seuk Lee, Formal Complaint No. 3633**

General Counsel Starla Leverette advised Commissioners that Eung Seuk Lee submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Eung Seuk Lee, Salesperson, Pike Road, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by the presenting, to the Alabama Real



Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to accept Mr. Lee's guilty plea. Commissioner Tucker Smith seconded the motion and it passed unanimously 8-0. Vice Chairman May made a motion to fine him \$250. Commissioner Echols seconded the motion and it passed unanimously 8-0.

**Dannie B. Hinton, Application for Real Estate Salesperson Temporary License, Investigative File I-22-288**

Upon discussion of the evidence and testimony presented in the matter regarding Ms. Hinton's application for real estate salesperson temporary license, Commissioner Campbell made a motion to approve her application. Commissioner Harris seconded the motion and it passed unanimously 8-0

**Alabama Real Estate Commission VS. Leslie Terrell Anastasia, Formal Complaint No. 3631**

General Counsel Starla Leverette advised Commissioners that Ms. Anastasia submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Leslie Terrell Anastasia, Homewood, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Commissioner Smith made a motion to accept Ms. Anastasia's guilty plea. Vice Chairman May seconded the motion and it passed unanimously 8-0. Commissioner Tucker Smith made a motion to fine her \$250. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Sherry Harbor, Formal Complaint No. 3628**

Assistant General Counsel Zack Burr advised Commissioners that Sherry Harbor submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Sherry Harbor, Salesperson, Hamilton, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Commissioner Smith made a motion to accept Ms. Harbor's guilty plea. Commissioner Harris seconded the

motion and it passed unanimously 8-0. Commissioner Smith made a motion to fine her \$250. Commissioner Echols seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Daniel Payton Humphries, Formal Complaint No. 3627**

Daniel Payton Humphries, Salesperson, Orange Beach, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(19) by violating or disregarding any provision of this chapter or any rule, regulation, or order of the commission by failing to comply with Section 34-27-31(j) in that he did not notify the Commission of an arrest and criminal charges within ten days.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to find Mr. Humphries guilty. Commissioner Harris seconded the motion and it passed unanimously 8-0. Commissioner Tucker Smith made a motion to fine Mr. Humphries \$1,000. Commissioner Echols seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Leann Hill Rainey, Formal Complaint No. 3626**

General Counsel Starla Leverette advised Commissioners that Leann Hill Rainey submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Leann Hill Rainey, Associate Broker, Gadsden, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to accept Ms. Rainey's guilty plea. Commissioner Campbell seconded the motion and it passed unanimously 8-0. Vice Chairman May made a motion to fine her \$250. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

**Alabama Real Estate Commission VS. Wayland Lintrell Charles Jr., Formal Complaint No. 3625**

Assistant General Counsel Zack Burr advised Commissioners that Wayland Lintrell Charles Jr. submitted an executed Not Appearing Waiver and entered a guilty plea. The facts of the case were presented.

Wayland Lintrell Charles Jr., Salesperson, Tuscaloosa, Alabama was charged with violating the *Code of Alabama, 1975*, as amended, Section 34-27-36(a)(16) by presenting to the Alabama Real Estate Commission, as payment for a fee or fine, a check which was returned unpaid by the bank upon which it was drawn.

Upon discussion of the evidence and testimony presented in the matter, Vice Chairman May made a motion to accept Mr. Charles' guilty plea. Commissioner Echols seconded the motion and it passed unanimously 8-0. Vice Chairman May made a motion to fine him \$250. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

## **NOT APPEARINGS**

### **David A. Gulley, Request for Reconsideration, Investigative File I-22-233**

Upon discussion of the request for reconsideration from David A. Gulley, Commissioner Smith made a motion to approve his request. Vice Chairman May seconded the motion and it passed 6-2 with Commissioners Harris and McKinney voting against the motion.

### **Trevor Lee Chapman, Motion for Rehearing/Consideration, Licensing File LC2023-001**

General Counsel Starla Leverette advised Commissioners this Motion for Rehearing was filed by herself and Assistant General Counsel Zack Burr requesting that the previous Order be amended to reflect the removal of the fine that was imposed.

At 1:18 p.m. Hearing Officer Jim Hampton advised Chairman Barran that the 10:30 a.m. docket and Not Appearings requests were concluded. Considering that the 10:30 a.m. docket and Not Appearings requests were complete, Chairman Barran asked for a motion to stay in open session or go into executive session for approximately 30 minutes to deliberate these cases in accordance with the Alabama Open Meetings Act, *Code of Alabama* 36-25A-7(a)(9). Commissioner Echols made a motion that Commissioners go into executive session in accordance with the Alabama Open Meetings Act, *Code of Alabama* 36-25A-7(a)(9) for approximately 30 minutes. Commissioner Campbell seconded the motion and it passed unanimously 8-0.

At 1:53 p.m. Commissioners returned with all Commissioners named during the initial 9:00 a.m. roll call present. Chairman Barran asked for a motion to return to open session. Commissioner Tucker Smith made a motion to return to open session. Commissioner Harris seconded the motion and it passed unanimously 8-0.

**Confirm February 2023 Meeting Date and Location for the Record:** February 16, 2023, 9:00 a.m. in Montgomery, Alabama.

Commissioner Smith made a motion to confirm the February 2023 meeting for February 16, 2023, at 9:00 a.m. in Montgomery, Alabama. Vice Chairman May seconded the motion and it passed unanimously 8-0.

**Next Commission Meeting:** Thursday, January 19, 2023, 9:00 a.m. in Montgomery, Alabama.

There being no further business, Commissioner McKinney made a motion to adjourn the meeting at 2:08 p.m. Vice Chairman May seconded the motion and it passed unanimously 8-0.

Done this 17<sup>th</sup> day of November 2022.

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Emmette Barran, Chairman

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Barbi Lee, Recording Secretary