

ALABAMA REAL ESTATE COMMISSION LICENSING APPLICATION

Mail completed application along with required fees and documents for selected license type to
1201 Carmichael Way, Montgomery, AL 36106 • QUESTIONS? Contact Licensing at arec@arec.alabama.gov • 334-242-5544

Submit a complete application within 90 days of your examination date. The 90-day deadline starts from the examination date to postmark for applications mailed to the Commission.

LICENSE TYPE (select one)

I am applying for:

Temporary Salesperson

Submit Fee:

Active - \$210 (Includes \$150 License Fee; \$30 Research and Education Fee; and \$30 Recovery Fund Fee)

Inactive - \$180 (\$30 Recovery Fund Fee paid when license is activated)

Submit Documents:

- Proof of age
- Proof of U.S. citizenship, permanent resident alien, or legal presence in the United States
- Proof of residency in your state of domicile
- Proof of successful completion of high school or the equivalent

Associate Broker

Qualifying Broker

Submit Fee:

Active - \$210 (Includes \$150 License Fee; *\$30 Research and Education Fee; and *\$30 Recovery Fund Fee)

**If \$30 Research and Education Fee and \$30 Recovery Fund Fee already paid as a salesperson, do not pay again.*

Inactive - \$180 (\$30 Recovery Fund Fee paid when license is activated)

Submit Documents:

- Proof of age
- Proof of U.S. citizenship, permanent resident alien, or legal presence in the United States
- Proof of residency in your state of domicile
- Proof of successful completion of high school or the equivalent (If you have submitted proof before, check to confirm if the Commission still has it on file.)

Reciprocal Salesperson

Submit Fee:

Active - \$145 (Includes \$85 License Fee; \$30 Research and Education Fee; and \$30 Recovery Fund Fee)

Inactive - \$115 (Includes \$85 License Fee and \$30 Research and Education Fee)

Submit Documents:

- Proof of age
- Proof of U.S. citizenship, permanent resident alien, or legal presence in the United States
- Proof of residency in your state of domicile
- A Certification of Licensure (license history) not more than 120 days old. **Copies of licenses CANNOT be accepted as a substitute for a Certification of Licensure.**

Reciprocal Associate Broker

Reciprocal Qualifying Broker

Submit Fee:

Active - \$210 (Includes \$150 License Fee; *\$30 Research and Education Fee; and *\$30 Recovery Fund Fee)

**If \$30 Research and Education Fee and \$30 Recovery Fund Fee already paid as a salesperson, do not pay again.*

Inactive - \$180 (\$30 Recovery Fund Fee paid when license is activated)

Submit Documents:

- Proof of age
- Proof of U.S. citizenship, permanent resident alien, or legal presence in the United States
- Proof of residency in your state of domicile
- A Certification of Licensure (license history) not more than 120 days old. **Copies of licenses CANNOT be accepted as a substitute for a Certification of Licensure.**

PERSONAL INFORMATION

Candidate ID Number _____

Legal Name (If your legal name has changed, please update your name below.)

First Name Middle Name Last Name Suffix

You can add a nickname and must do so if you plan to use it in your real estate activities. Any nickname used must be noted in addition to your legal name by Rule 790-X-2-.05.

Nickname (Required if nickname will be used in business.) _____

Home Address (P.O. Boxes are not allowed. Please use your physical address.)

Address _____ Apt./Suite _____

City _____ State _____ Zip _____

Mailing Address **Same as Home** (Mailing address should not be the address of your real estate company.)

Address _____ Apt./Suite _____

City _____ State _____ Zip _____

Email _____ (Please ensure that you have constant access to this email address. All communication is handled through this email.)

Phone _____ Home Mobile

1. Are you a U.S. citizen? Yes No
2. If you are not a U.S. citizen, are you legally present in the U.S.? Yes No
3. Have you ever been licensed as a salesperson or broker in any state(s), including Alabama?
 Yes-provide an explanation on page 3 No
4. Have you ever made application for a real estate license to this or any other Real Estate Commission prior to this application?
 Yes- provide an explanation on page 3 No
5. Has a real estate license held by you ever been revoked or suspended? Yes- provide an explanation on page 3 No
6. Have you ever pled guilty to or were found guilty of a felony? (Answer YES if you have a pardon.)
 Yes- provide an explanation on page 3 No
7. Have you ever pled guilty to or been found guilty of a crime of moral turpitude? (Answer YES if you have a pardon.)
 Yes- provide an explanation on page 3 No
8. Have you ever been arrested? Yes- provide an explanation on page 3 No

KNOW ALL MEN BY THESE PRESENTS:

I, the undersigned, am licensed by or registered with and/or an applicant for licensure by or registration with the state of Alabama Real Estate Commission, hereinafter called AREC, which said entity is charged by law with ascertaining that persons engaged in the real estate business are trustworthy, bear a reputation of honesty and truthfulness, and have not been convicted of a felony or any criminal offense involving moral turpitude. The premises considered, I do hereby voluntarily and knowingly expressly waive and relinquish any and all rights, created by or growing from any state of federal law related to or dealing with the right to privacy and/or the confidentiality of any governmental records, files, or information pertaining to me, to which, except for this waiver, I would be entitled. This waiver is specifically intended to protect the Alabama Law Enforcement Agency, hereinafter called ALEA, and any other governmental entity which may provide information about me to the AREC. I hereby expressly authorize ALEA to release and provide to AREC any and all information, records, or files pertaining to me and the same shall not be restricted to records which indicate a final conviction of a criminal charge. Finally, in further consideration of the premises, I agree for myself, my heirs, executors, and administrators, that no suit, claim, or legal action of any kind will ever be brought against any ALEA officials or personnel for having provided AREC with any files, records, or data pertaining to me.

IF YOU ARE NOT A RESIDENT OF THE STATE OF ALABAMA, you must agree to and sign the following section:

I, as a nonresident applicant for a real estate license and as a licensee, agree that the Alabama Real Estate Commission shall have jurisdiction over me in any and all of my real estate related activities the same as if I were an Alabama resident licensee. I agree to be subject to investigations and disciplinary actions the same as Alabama resident licensees. Further, I agree that civil actions may be commenced against me in any court of competent jurisdiction in any county of the State of Alabama. I hereby appoint the Executive Director or the Assistant Executive Director of the Alabama Real Estate Commission as my agent upon whom all disciplinary, judicial, or other process or legal notices may be served. I agree that any service upon my agent shall be the same as service upon me and that certified copies of this appointment shall be deemed sufficient evidence and shall be admitted into evidence with the same force and effect as the original might be admitted. I agree that any lawful process against me which is served upon my agent shall be of the same legal force and validity as if personally served upon me and that this appointment shall continue in effect for as long as I have any liability remaining in the State of Alabama. I understand that my agent shall, within a reasonable time after service upon him or her, mail a copy of the service by certified mail, return receipt requested, to me at my last known business address.

I agree that I am bound by all the provisions of the Alabama Real Estate License Law the same as if I were a resident of the State of Alabama.

Applicant Signature _____ Date _____

