

ALABAMA REAL ESTATE COMMISSION LICENSING APPLICATION

Mail completed application along with required fees and documents to
1201 Carmichael Way, Montgomery, AL 36106

• QUESTIONS? Contact Licensing at arec@arec.alabama.gov • 334-242-5544

Submit a complete application within 90 days of your examination date. The 90-day deadline starts from the examination date to postmark for applications mailed to the Commission.

For further assistance visit [License Application Instructions](#) at arec.alabama.gov or contact the Licensing Division at 334-242-5544

Temporary Salesperson License Application Instructions

Background Check: Around the time you submit your application for licensure, insure you have completed the background check and fingerprinting process through our vendor Fieldprint. You will register and schedule your fingerprint imaging at: fieldprintalabama.com

Submit Fee (Personal Check, Cashier's Check or Money Order):

Active - \$210 (Includes \$150 License Fee; \$30 Research and Education Fee; and \$30 Recovery Fund Fee)

Inactive - \$180 (\$30 Recovery Fund Fee paid when license is activated)

Submit Documents: Note: If you reside in the state where you hold a driver's license, a copy of your current driver's license will count as proof of age, U.S. Citizenship and residency).

Proof of age: Applicant must be at least 19 years old and must document with a legible copy of ONE of the following:

1. a copy of a valid driver's license; or
2. a U.S. passport; or
3. a birth certificate; or
4. any other documentation acceptable to the Alabama Real Estate Commission.

Proof of U.S. citizenship, permanent resident alien, or legal presence in the United States: Acceptable documentation is a legible copy of ONE of the following:

1. Driver's license or non-driver identification issued by any state of the United States; or
2. Birth certificate issued by any state in the United States; or
3. Permanent Resident Card; commonly known as a "green card"; or
4. Any visa issued by the United States; or
5. Any other documentation issued by the United States indicating legal presence in the United States.

Proof of residency in your state of domicile, document with a copy of ONE of the following:

1. Driver's license; or
2. Car tag receipt; or
3. Deed to home; or
4. Lease agreement on a home or residential apartment; or
5. Property tax bill; or
6. Voter's registration card

Proof of successful completion of high school or the equivalent:

1. High school diploma or transcript
2. College transcript or diploma
3. GED certificate; Hiset or a TASC certificate
4. Teaching certificate
5. DD-214 indicating verification of high school completion

PERSONAL INFORMATION

Candidate ID Number _____

Legal Name (Documentation attached must support legal name)

First Name Middle Name Last Name Suffix

You can add a nickname and must do so if you plan to use it in your real estate activities. Any nickname used must be noted in addition to your legal name by Rule 790-X-2-.05.

Nickname (Required if nickname will be used in business.) _____

Home Address (P.O. Boxes are not allowed. Please use your physical address.)

Address _____ Apt./Suite _____

City _____ State _____ Zip _____

Mailing Address **Same as Home** (Mailing address should not be the address of your real estate company.)

Address _____ Apt./Suite _____

City _____ State _____ Zip _____

Email _____ (Please ensure that you have constant access to this email address. All communication is handled through this email.)

Phone _____ Home Mobile

1. Are you a U.S. citizen? Yes No
2. If you are not a U.S. citizen, are you legally present in the U.S.? Yes No
3. Have you ever been licensed as a salesperson or broker in any state(s), including Alabama?
 Yes- list each state(s) and the approximate dates licensed below No
4. Have you ever made application for a real estate license to this or any other Real Estate Commission prior to this application?
 Yes- provide an explanation below No
5. Has a real estate license held by you ever been revoked or suspended? Yes- provide an explanation below No
6. Have you ever pled guilty to or were found guilty of a felony? (Answer YES if you have a pardon.)
 Yes- provide an explanation below No
7. Have you ever pled guilty to or been found guilty of a crime of moral turpitude? (Answer YES if you have a pardon.)
 Yes- provide an explanation below No
8. Have you ever been arrested? Yes- provide an explanation below No

Use This Space For Explanations or add an additional page

