



## Administrator Application

No fee required to become the Administrator of a school

Applicant must first register on the Commission's website if not already licensed in Alabama

Name \_\_\_\_\_ AL License or ID# \_\_\_\_\_

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**Check one of the following:**

- Applying as Administrator of a New School

School Name \_\_\_\_\_

- Changing Administrator at an Existing School

School Name \_\_\_\_\_

School License Number \_\_\_\_\_

Name of Current Administrator \_\_\_\_\_

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*I understand that all approved and licensed real estate schools must have an approved Administrator who is the responsible party for all records, credit entries, and course offerings sponsored by the school.*

*I understand that failure of Administrators to renew their approval will result in the school being placed on inactive status until renewal requirements are met.*

*I understand that disciplinary action may be taken by the Commission if the Administrator is found guilty of violating Alabama License Law.*

*I hereby certify that all information supplied herein is true and accurate.*

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

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