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Application for Real Estate Broker's License

This is a sample application for information purposes only.

DO NOT PRINT THIS AND SEND IT TO THE ALABAMA REAL ESTATE COMMISSION.

A license application will be given to you at the test center upon passing the

Information for Broker's Application

90-Day Deadline: The completed applications, all additional materials and fees MUST be complete and submitted to the Alabama Real Estate Commission within 90 days of your examination date. The 90-day timeframe is measured from examination date to postmark for those applications mailed into the Commission. Failure to meet this deadline will mean your exam score is null and void.

Fees:

\$150 License Fee

\$ 25 Criminal Records Search Fee

\$ 30 Research and Education Fee (If you already hold an Alabama license **AND** have already paid this fee, do not submit this fee again.)

\$ 30 Recovery Fund Fee (If you already paid a \$30 recovery fund fee to obtain an Alabama real estate license OR if you are having this license placed on inactive status, do not include this fee.)

Fees payable in one lump sum to the Alabama Real Estate Commission. Make sure checks are filled out completely and signed.

Additional Materials: In addition to the attached real estate license application form and fees, several additional pieces of information are necessary to complete the license application. They are:

- If you currently hold an active Alabama Salesperson License, have your qualifying broker return it to the Commission when these application materials are ready to be submitted.
- Application to Review Alabama Criminal History Information* **You must go to the website, below, to obtain this document.**
- A classifiable copy of your own fingerprints taken by an authorized law enforcement agency*
- Proof of age*
- Proof of high school graduation or equivalent* (If you currently hold a salesperson's license and have already submitted this to the Commission, do not submit it again unless so requested.)
- Proof of citizenship or legal presence in the United States*
- Proof of residency in your state of domicile*
- Non-residents of Alabama must also supply the Consent to Jurisdiction Form*
- Certification of licensure issued within the last 120 days-If you hold or have held a real estate license in another state within the last 3 years*
- If you will be the qualifying broker, a company or branch office application for license and the appropriate fee; if you will be replacing a qualifying broker please submit the appropriate form

***IMPORTANT! You must obtain the Application to Review Alabama Criminal History Information and refer to instructions and guidance on how to provide the information requested, above, found on the Commission's website at: www.arec.alabama.gov The same information is available in print format and will be provided, upon request, by contacting the Commission's Licensing Division.**

IF YOUR BROKER'S LICENSE WILL BE ISSUED TO THE SAME COMPANY THAT HOLDS YOUR SALESPERSON'S LICENSE, YOU MAY CONTINUE TO WORK. IF YOUR BROKER'S LICENSE WILL BE ISSUED TO A DIFFERENT COMPANY, YOU MAY NOT ENGAGE IN BUSINESS UNTIL YOUR BROKER'S LICENSE HAS BEEN ISSUED. SENDING THIS APPLICATION CERTIFIED MAIL WILL NOT PERMIT YOU TO WORK PRIOR TO THE TIME THE LICENSE IS ISSUED.

All pages of this application must be submitted to the Alabama Real Estate Commission including Page 1. If you wish to retain this information, make a copy for your own records.





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Name to appear on license: _____
Last Name
First Name
Middle Name
Nickname*

***Nickname must be filled in if the nickname will be used in business.**

Residence Address (No PO Boxes): _____ City: _____ State: _____ Zip Code: _____

Mailing Address: _____

Home Phone: _____ Mobile Phone: _____

If any pre-printed application information is incorrect, mark it out and clearly print the correct information.

Additional information (please print):

1. E-mail Address: _____ State of Residence: _____ Race: _____

2. Check how you are documenting being a U.S. citizen or legally present in the United States. Driver's license or non-driver I.D.

U.S birth certificate permanent resident card visa issued by the U.S. Other _____

RELEASE – KNOW ALL MEN BY THESE PRESENTS:

I, the undersigned, am licensed by or registered with and/or applicant for licensure by or registration with the State of Alabama Real Estate Commission, hereinafter called AREC, which said entity is charged by law with ascertaining that persons engaged in the real estate business are trustworthy, bear a reputation of honesty and truthfulness, and have not been convicted of a felony or any criminal offense involving moral turpitude. The premises considered, I do hereby voluntarily and knowingly expressly waive and relinquish any and all rights, created by or growing from any state or federal law related to or dealing with the right to privacy and/or the confidentiality of any governmental records, files, or information pertaining to me, to which, except for this waiver, I would be entitled. This waiver is specifically intended to protect the Alabama Department of Public Safety, hereinafter called ADPS, and any other governmental entity which may provide information about me to AREC. I hereby expressly authorize ADPS to release and provide to AREC any and all information, records or files pertaining to me and the same shall not be restricted to records which indicate a final conviction of a criminal charge. Finally, in further consideration of the premises, I agree for myself, my heirs, executors, and administrators, that not suit, claim, or legal action of any kind will ever be brought against ADPS official or personnel for having provided AREC with any files, records, or data pertaining to me.

Legal Signature of Applicant: _____ Dated: _____

3. Desired License Status (check one): Active Associate Broker Active Qualifying Broker Inactive Broker

4. If license will be issued to Active status, complete the following information:

Company Name: _____ Company Telephone: _____

Company Address: _____ Company License Number: _____
 (If registering a new company, number will be assigned)

