

Application for Real Estate Broker's License

LNSAMPLE, FNSAMPLE MNSAMPLE

NOT A REAL ADDRESS

SAMPLE CITY, XX XXXXX



CANDIDATE ID: **SAMPLE000**
DATE OF BIRTH: **12/31/2000**
SEX: **FEMALE**
HOME PHONE: **(XXX) XXX-XXXX**
MOBILE PHONE: **(XXX) XXX-XXXX**

EXAMINATION DATE: **4/23/2012**
EXAMINATION RESULTS: **PASS**
EXAMINATION SCORE: **78**
EXAMINATION TYPE: **BROKER**

Information and Instructions for Broker's Application

- A. FEES:
1. \$150—License Fee
 2. \$25—Criminal Records Search Fee
 3. \$30—Research and Education Fee (If you obtained an Alabama salesperson's license after 10-15-95, do not submit this fee again.)
 4. \$30—Recovery Fund Fee (If you have paid a \$30 recovery fund fee to obtain an Alabama salesperson's license or if you are having this license placed on inactive status, do not include this fee.)
- B. 90-Day Deadline: The completed application and appropriate fee **MUST** be submitted to the Alabama Real Estate Commission within 90 days of your examination date. Failure to meet this deadline will mean your exam score is null and void.
- C. Attach your original salesperson's license.
- D. Attach proof of minimum age requirement of 19 years old. You may submit a copy of a valid driver's license, U.S. passport, birth certificate, or any other documentation acceptable to the Alabama Real Estate Commission.
- E. Attach proof of U.S. Citizenship, permanent resident alien, or being legally present in the United States. Acceptable documentation is:
- a. Driver license or non-driver identification issued by any state in the United States; or,
 - b. Birth certificate issued by any state in the United States; or,
 - c. Permanent Resident Card, commonly known as a "green card"; or,
 - d. Any visa issued by the United States; or,
 - e. Any other documentation issued by the United States indicating legal presence in the United States.
- F. Attach proof of residency in any state. You may submit a clear copy of a current driver's license, car tag receipt, deed to a home, lease agreement on a home or residential apartment, property tax bill, voter's registration card, or any other document acceptable to the Alabama Real Estate Commission.
- G. If you are NOT a resident of Alabama, in addition to submitting proof of residency in your state, you must obtain the Consent to Jurisdiction Form from the Alabama Real Estate Commission's website at www.arec.alabama.gov, and sign and submit it with this application.
- H. To document proof of high school graduation, attach a copy of a high school or college transcript or diploma, a copy of a GED, **HiSET, or TASC** certificate, a teaching certificate, or a DD-214 showing verification of high school completion. Documentation is not required if you have previously submitted it to the Alabama Real Estate Commission for licensure.
- I. Attach certification of licensure issued within the past 120 day period if you hold or have held a license in another state within the past three years.
- J. If you are opening a company or branch office, obtain the appropriate application for such license from the Alabama Real Estate Commission's website at www.arec.alabama.gov and submit it with appropriate fees along with this application.
- K. Complete and submit the attached **Criminal History Record Information** to request the release of your criminal history information to the Alabama Real Estate Commission.

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Name to appear on license: _____
Last Name
First Name
Middle Name
Nickname*

***Nickname must be filled in if the nickname will be used in business.**

Residence Address (No PO Boxes): _____ City: _____ State: _____ Zip Code: _____

Mailing Address: _____

Home Phone: _____ Mobile Phone: _____

If any pre-printed application information is incorrect, mark it out and clearly print the correct information.

Additional information (please print):

1. E-mail Address: _____ State of Residence: _____ Race: _____

2. Check how you are documenting being a U.S. citizen or legally present in the United States. Driver's license or non-driver I.D.

U.S birth certificate permanent resident card visa issued by the U.S. Other _____

RELEASE – KNOW ALL MEN BY THESE PRESENTS:

I, the undersigned, am licensed by or registered with and/or applicant for licensure by or registration with the State of Alabama Real Estate Commission, hereinafter called AREC, which said entity is charged by law with ascertaining that persons engaged in the real estate business are trustworthy, bear a reputation of honesty and truthfulness, and have not been convicted of a felony or any criminal offense involving moral turpitude. The premises considered, I do hereby voluntarily and knowingly expressly waive and relinquish any and all rights, created by or growing from any state or federal law related to or dealing with the right to privacy and/or the confidentiality of any governmental records, files, or information pertaining to me, to which, except for this waiver, I would be entitled. This waiver is specifically intended to protect the Alabama Department of Public Safety, hereinafter called ADPS, and any other governmental entity which may provide information about me to AREC. I hereby expressly authorize ADPS to release and provide to AREC any and all information, records or files pertaining to me and the same shall not be restricted to records which indicate a final conviction of a criminal charge. Finally, in further consideration of the premises, I agree for myself, my heirs, executors, and administrators, that not suit, claim, or legal action of any kind will ever be brought against ADPS official or personnel for having provided AREC with any files, records, or data pertaining to me.

Legal Signature of Applicant: _____ Dated: _____

3. Desired License Status (check one): _____ Active Associate Broker _____ Active Qualifying Broker _____ Inactive Broker

4. If license will be issued to Active status, complete the following information:

Company Name: _____ Company Telephone: _____

Company Address: _____ Company License Number: _____
(If registering a new company, number will be assigned)

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If 'Yes' to any of the following questions, give a complete explanation on an additional sheet and attach it to the application. NOTE: Failure to answer each question completely and honestly will result in this application being delayed and/or denied.

5. Have you ever been licensed as a real estate salesperson or broker in Alabama? Yes No
If yes, provide dates of licensure and type of license held.
6. Have you ever been licensed as a salesperson or broker in any state(s) other than Alabama? Yes No
If yes, provide names of states, approximate dates of licensure and types of license held. Attach a certification of licensure form from the state where currently OR previously licensed within the last three years.
7. Have you ever had an application for a real estate license rejected in any state within the last two years? Yes No
8. Has a real estate license held by you ever been revoked within the last two years? Yes No
9. The following questions do not refer to arrests or convictions as a juvenile or youthful offender. The information requested is limited to felonies and crimes involving moral turpitude. Examples of moral turpitude are shoplifting and worthless checks. HAVE YOU EVER BEEN:
- | | | | | | |
|--------------------------------------|------------------------------|-----------------------------|--------------------------|------------------------------|-----------------------------|
| (a) Arrested? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | (d) Fined? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) Indicted? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | (e) Imprisoned? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (c) Convicted of a criminal offense? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | (f) Placed on Probation? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

All Applicants Must Complete. I hereby attest and affirm that the information provided in this application is true and correct to the best of my knowledge and belief, and I understand that if this information is not true and correct, I am subject to the penalties of making a false affidavit.

Signature of Applicant

Date

If you will be the Qualifying Broker, please complete this section. If you will not be the Qualifying Broker, have your Qualifying Broker complete this section. I certify that I am the qualifying broker for the above named applicant and that I will be responsible for the applicant's real estate activities.

Printed Name of Qualifying Broker

Signature of Qualifying Broker

Date

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Appendix A – Chapter 265-X-2

ALABAMA LAW ENFORCEMENT AGENCY

Application to Review Alabama Criminal History Record Information

Alias or Nickname(s): _____

Social Security Number (last four digits): _____

Race: White Black Asian Indian Other (please specify)

Current Driver's License Number: _____ Issuing State: _____

Phone #: (____) _____

Included with my Application are the following items:

- Completed Application signed by applicant and two witnesses or notarized.
- The required copy of my valid photo identification.
- A classifiable copy of my own fingerprints taken by an authorized law enforcement agency as required.

I, the above referenced individual, hereby request to Review my Alabama criminal history record information (CHRI) maintained by the Alabama Law Enforcement Agency. By signing below and submitting this application, I hereby verify that the information listed in my application and in the attached documentation is correct. I also acknowledge that I understand that, in accordance with Section 41-9-601 of the Code of Alabama 1975, that any person who willfully requests, obtains or seeks to obtain criminal offender record information under false pretenses, or who willfully communicates or seeks to communicate criminal offender record information to any agency or person without authorization, may be guilty of a felony, and shall be fined not less than \$5,000 nor more than \$10,000 or imprisoned in the state penitentiary for not more than five years or both. §41-9-601, Code of Ala. (1975).

Applicant Signature _____ Date _____

Name of Witness _____ Name of Witness _____

Address of Witness _____ Address of Witness _____

City, State and Zip _____ City, State and Zip _____

Sworn to and subscribed before me this _____ day of _____, 20_____.

Notary Signature _____ My Commission Expires _____, 20_____.

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Photo Goes
Here

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In order for your request to review, challenge or appeal your Alabama criminal history record information to be processed by the Alabama Law Enforcement Agency (ALEA), you must complete the *ALEA Application to Review or to Challenge AL Criminal History Record Information* in accordance with the following instructions:

1. Your application must include ONE COPY of at least one of the following forms of your own valid photo identification:

- a. A valid unexpired United States state-issued photo driver license or photo ID (non-driver) card;
- b. A valid unexpired United States Active Duty, Retiree or Reservist military ID card (DD Form 2 or 2A);
- c. A valid unexpired United States Military Dependent ID card (for spouse or children of Active Duty Military personnel);
- d. A valid unexpired United States Citizenship and Immigration Service Documentation, which may include either:
 - i. Certificate of Naturalization N-550, N-570, N-578; or
 - ii. Certificate of Citizenship N-560, N-561, N-645
- e. A valid unexpired United States Passport; or
- f. A valid unexpired Foreign Passport which meets the following requirements:
 - i. A foreign passport must contain a Valid United States Visa or I-94 to be used as a primary proof of identification; or
 - ii. A foreign passport, not issued in English, must be translated and accompanied by a Certificate of Accurate Translation. Passports are not acceptable if un-translated into English and/or expired.

In accordance with Alabama law and the procedures established in Section 265-X-2 of the *Alabama Administrative Code*, individual citizens may request and may be provided with classifiable sets of their own fingerprints to accompany a request for his/her own Alabama criminal history record information (CHRI) from the Alabama Law Enforcement Agency (ALEA).

It is the APPLICANT's responsibility to mail the completed CHRI request form, along with his/her own fingerprint card and the other required documents to:

Alabama Real Estate Commission
1201 Carmichael Way
Montgomery, Alabama 36106