

MINUTES

A video teleconference meeting of the Alabama Real Estate Commission was held July 23, 2020 based in Montgomery, Alabama.

The meeting, having been duly noticed according to the Alabama Open Meetings Act, was called to order by Chairman Danny Sharp at Noon.

Chairman Sharp called the roll and the following Commissioners indicated their presence with a spoken "present": Vice Chairman Carole Harrison; Commissioners Emmette Barran, Reid Cummings, Joyce Harris, Terri May, Susan Smith, Bill Watts and Chairman Danny Sharp. Melody Davis made an appearance but due to technical difficulties was dropped from the teleconference and connection could not be restored. A quorum was declared.

Commission staff members in attendance included Executive Director Vaughn Poe, Assistant Executive Director Teresa Hoffman, General Counsel Starla Van Steenis; Public Relations Director Vernita Oliver-Lane, Public Relations Specialist Lori Moneyham; Public Relations Intern Jess Sparks, Education Director Ryan Adair, Education Specialist Pam Oates, Accounting and Personnel Director Mollie Jones, Information Technology Director Brett Scott, Information Technology Systems Specialist Steven Brown, Information Technology Programmer Analyst Eric Aldridge, Licensing Director Anthony Griffin and Executive Assistant Barbi Lee.

Members of the public also participated in the video teleconference.

Commissioner Barran made a motion to approve the minutes from the June 25, 2020 Commission meeting. Commissioner Harris seconded the motion and it passed unanimously 8-0.

Executive Director Poe advised Commissioners that the Commission's one-year sunset review was presented this morning via Zoom with Representative Howard Sanderford serving as committee chairman. There were no negative comments, with actual praise and applause from a couple of committee members. The committee will take their official vote in October to set our next audit by the Examiners of Public Accounts.

Director Poe shared with Commissioners that 6,100 license renewals have been processed and \$1.15 million has been collected. To date, 600 more licenses have been renewed compared to the same time period during the 2018 renewal. August 31 is the deadline to renew without penalty and 30,000 renewals are expected to be processed in coming months. Commission staff are working on procedures to incorporate "contactless renewals" for licensees who choose to renew at the office.

Chairman Sharp asked Director Poe to discuss a recent vote by the State Personnel Board regarding salary ranges for the Commission's executives. Mr. Poe stated that the State Personnel Board unanimously approved the Commission's request to set salary ranges for the Executive

Director's and Assistant Director's positions at their meeting on Wednesday, July 15, 2020. This approval establishes standards going forward regarding recruitment of executive-level employees to the Commission.

Chairman Sharp expressed his appreciation to Executive Director Poe and Assistant Executive Director Teresa Hoffman for representing the Commission very well to legislators and other state agencies.

COMMISSIONER DISCUSSION

Adopt Rule Change 790-X-1-.11 Course Content for Continuing Education

Education Director Ryan Adair presented the proposed change to Rule 790-X-1-.11, which will change the required continuing education from 6 hours of Risk Management to 3 hours of Risk Management beginning October 1, 2020. Mr. Adair stated that no comments were received and proposed that Commissioners adopt the rule change. Commissioner Smith made a motion to adopt the rule change as presented. Commissioner Harris seconded the motion and it passed unanimously 8-0.

Confirm September Meeting Date and Location for the Record: September 17, 2020, 9:00 a.m. in Montgomery, Alabama

Commissioner Watts made a motion to confirm the September meeting for September 17, 2020 at 9:00 a.m. in Montgomery, Alabama. Commissioner Cummings seconded the motion and it passed unanimously 8-0.

Commissioner Cummings asked if the September meeting would be in-person or virtual. Executive Director Poe stated the type of meeting would depend on the agenda items for that month and he would notify Commissioners as soon as possible.

Next Commission Meeting: Thursday, August 20, 2020, 9:00 a.m. in Montgomery, Alabama

There being no further business, Commissioner Cummings made a motion to adjourn the meeting at 12:21 p.m. Commissioner May seconded the motion and it passed unanimously 8-0 by voice vote.

Done this 23rd day of July 2020.

/s/ Danny Sharp

Danny Sharp, Chairman

/s/ Barbi Lee

Barbi Lee, Recording Secretary