



Prelicense Student ID Number Registration

Students must register online with the Commission at arec.alabama.gov prior to completing the salesperson prelicense course in order to take the license examination.

1. **REGISTER** using the “ID NUMBER REGISTRATION” website link:
 - Provided by your prelicense instructor or administrator, **OR**
 - Located on the Commission’s website under Professionals/Education

2. **ENTER** your social security number and select continue. **Required***
Your social security number will be on file with the Commission and not made available to other parties.

3. **COMPLETE** the Commission online pre-registration by:
 - Entering your personal information. **Required**
 - Checking the email opt-in box. **Optional**
Check this box only if you want your email address to be available for Commission lists that are purchased.
 - Creating your username and password. **Required**
Username must be at least 8 alphanumeric characters. No special characters or spaces can be used in either the username or password. After licensure your username and password will be used to log in to the Commission Online Services.
 - Entering your school number, if blank. **Optional**
School number will allow your school to be notified of your Prelicense Student ID registration.

**Alabama Law Section 30-3-194(a)-“Any agency charged with the administration of any law concerning the issuance or renewal of a license, certificate, or permit to engage in a profession, occupation, or recreational, sporting, or commercial activity shall require all applicants for issuance of the license, certificate, or permit, to provide the applicant’s Social Security number to the agency, which agency shall record the Social Security number on the application and related records maintained by the agency.”*